

Elkhorn & Area Foundation
Box 25 Elkhorn, MB ROM ONO

GRANT APPLICATION FORM

All applications and required support material must be submitted to the above address on or before March 31st.

IMPORTANT: Please ensure that application form is legible. Please complete the checklist below to ensure all supporting documents are included with the completed grant application.

- Completed and Signed Application form
- Copy of your Organization's most recent financial statement
- Sponsor Agency Letter of Support (if applicable)
- Detailed project budget indicating anticipated income and expenses

(NOTE: If these above documents are not attached to application please explain)

Name of Organization: _____

Address: _____

Contact Person: _____ Title: _____

Telephone: _____ Cell Phone: _____

Email: _____

Is the Organization Non-Profit Organization: (Yes/No) _____

Charitable Registration Number: _____

-OR – Sponsor Agency for Project: _____

And Sponsor Agency Registration Number: _____

A Sponsor Agency Letter of Support is Required and MUST be included with this application.

Project: _____

Total Project Cost: _____ Amount Requested: _____

Project Start Date: _____ Project Completion Date: _____

1. Please describe the project that is the subject of this application and the community need for this project

2. PROJECT BUDGET:

Please give a detailed outline of your proposed project budget.

Estimated Project Expenses	
Item	Amount
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Total	\$

Please specify all other sources (Government, Foundations, Donations, etc.) of funding for project application.

Sources of Revenue	Confirmed	Unconfirmed
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Requested from Elkhorn & Area Foundation	\$	\$
Allocated Funds on Hand re: Project	\$	\$
TOTAL	\$	\$
TOTAL \$		

AUTHORIZATION:

This application must be signed by two Officers of the Board of Directors indicating awareness of the application request and verifying the application is complete and accurate.

Signature _____ Title _____ Date _____

Signature _____ Title _____ Date _____

GRANT RECOGNITION

In the event your organization is awarded a grant from the Elkhorn & Area Foundation please consider making a public announcement. Such notices encourage support for our Foundation and therefore strengthen our mission of community philanthropy.

Please forward photos in the digital format to the Foundation upon project completion to feature your grant story and/or photo in our annual report, newsletter and/or website. If the photos are confidential, please advise us – otherwise please ensure that the subject(s) in the photo have provided you with approval for you to share them publicly.

Providing a unique opportunity for each of us to invest in the future of our community

FOR OFFICE USE ONLY		
Application No. _____	Amount Requested _____	Date _____
Grant Amount Approved _____	Date _____	